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M.Sc., B.Ed.

● **I/C PRINCIPAL** ●  
Dr. Bapurao B. Pawar  
M.A., B.Ed., SET, Ph.D

Ref.No.

Date : / / 202

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Date 01/08/2022

**MEETING NOTICE**

All the members of Internal Quality Assurance Cell (IQAC) are here by informed that the **first meeting** an academic year 2022-23 of IQAC is convened on Wednesday, 03/08/2022 in the cabin of the principal at 11.00 am. All the respected members are requested to join the meeting to discuss the following agenda

**AGENDA OF THE MEETING**

- 1.1 Review of minutes of the previous IQAC Meeting.
- 1.2 To discuss on the application for the third cycle of NAAC accreditation in the month of December, 2022, IIQA and SSR
- 1.3 Discussion and Preparation of Academic Calendar for academic year 2022-23.
- 1.4 Discussion and planning for preparation of calendar for CIE system and implementation
- 1.5 Any other business with the permission of the chairperson

**IQAC Committee (2022-23)**

Sr. No	Name of the IQAC Member	Designation	Sign
1	I/c Prin. Dr. B. B. Pawar	President	
2	Mr. D. A. Pawar	Coordinator	
3	Mr. D. A. Honmane	Member (Teacher Representative)	
4	Mrs. A. A. Hawale	Member (Teacher Representative)	
5	Mrs. S. Y. Patil	Member (Teacher Representative)	
6	Mrs. A. G. Pote	Member (Teacher Representative)	
7	Dr. J. U. Dixit	Member (Teacher Representative)	
8	Mr. Sangramsinh Deshmukh (Bhau)	Member (Industrialist Representative)	
9	Prin. Dr. R.V. Shejwal	Member (Management Representative)	
10	Adv. Manoj Inamdar	Member (Alumni Representative)	
11	Mr. K. S. Ghadage	Member (Student Representative)	

Mr. D. A. Pawar

**IQAC Co-ordinator**  
Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli



I/c. Prin. Mr. B. B. Pawar  
I/c. Principal  
Arts and Commerce College, Kadepur,  
Tal. Kadegaon, Dist. Sangli



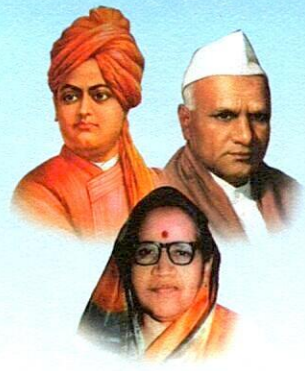
**ARTS AND COMMERCE COLLEGE, KADEPUR**

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Internal Quality Assurance Cell (IQAC)

Date : / / 202

**Minutes of IQAC Meeting**

The **First Meeting** of IQAC was held on Wednesday 03/08/2022 at 11.00.am in the principal's cabin. The following IQAC members were present for the first meeting of IQAC.

Sr. No	Name of the IQAC Member	Designation	Sign
1	I/c Prin. Dr. B. B. Pawar	President	
2	Mr. D. A. Pawar	Coordinator	
3	Mr. D. A. Honmane	Member (Teacher Representative)	
4	Mrs. A. A. Hawale	Member (Teacher Representative)	
5	Mrs. S. Y. Patil	Member (Teacher Representative)	
6	Mrs. A. G. Pote	Member (Teacher Representative)	
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9	Prin. Dr. R.V. Shejwal	Member (Management Representative)	
10	Adv. Manoj Inamdar	Member (Alumni Representative)	
11	Mr. K. S. Ghadage	Member (Student Representative)	

The meeting was started on a welcome note by IQAC Director. Mr. D. A. Pawar followed by his presentation on agenda which included basic purposes, activities and functions of IQAC. The Chairperson Mr. B.B. Pawar, then requested all the members for open house discussion on academic excellence.

**The following issues were discussed in the meeting.**

**1.1 Confirmation of the minutes of the meeting held on Friday, 24 June, 2022.**

Minutes of the IQAC meeting held on Friday, 24 June, 2022 were read out by Mr. D. A. Pawar

**Resolution: The minutes of the meeting of IQAC held on Friday, 24 June, 2022 should be confirmed.**

Proposed by: Mr. D. A. Pawar

Seconded by: Mr. D. A. Honmane

The resolution was unanimously passed.

**1.2 To discuss on the application for the third cycle of NAAC accreditation in the month of December, 2022, IIQA and SSR.**

Principal Mr. B.B. Pawar informed the committee that the NAAC accreditation validity of College expired. However, the College has not applied for third cycle of accreditation due to pandemic Covid -19. Now the College wishes to apply in the month of December 2022.





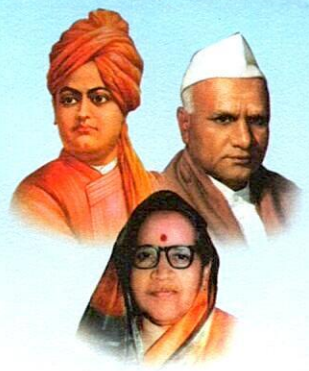
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**Resolution: Application for the third cycle of NAAC accreditation in the month of December, 2022, IQA and SSR should be approved.**

Proposed by: Prin. Mr. B.B.Pawar

Seconded by: Mr. D. A. Pawar

The resolution was unanimously passed.

**1.3 Discussion and Preparation of Academic Calendar for academic year 2022-23.**

The IQAC Coordinator Mr. D. A. Pawar informed the academic calendar committee, to keep students, faculty, and staff reminded of key dates throughout the academic year, it is necessary to prepare academic calendar at the beginning of year. Therefore committee decided to prepare Academic Calendar for academic year 2022-23 and to publish it on the college website.

**Resolution: it was resolved that Academic Calendar should be approved for academic year 2022-23.**

Proposed by: Mr. D. A. Pawar

Seconded by: Dr. J.U. Dixit

The resolution was unanimously passed.

**1.4 Discussion and planning for preparation of calendar for CIE system and implementation**

Mrs. S.Y. Patil asserted the importance of CIE Calendar and their implementation. The education process in any discipline of learning ends with an examination. The Committee decided to prepare calendar for CIE and to implement it from beginning of academic year, by conducting various activities such as bridge course, aptitude tests, class tests, seminars, home assignments, field visits, study tours etc.

**Resolution: It was resolved that CIE Calendar should be approved for academic year 2022-23.**

Proposed by: Mrs. S. Y. Patil

Seconded by: Mrs. A. G. Pote

The resolution was unanimously passed.





June 1984

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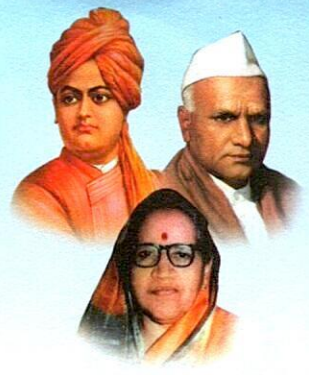
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**1.5. Any other business with the permission of the chairperson.**

Mr. D. A. Pawar suggested that the IQAC Room should be well equipped. Mrs. S. Y. Patil suggested that the Alumni of the college would be help to develop IQAC Room.

**Resolution: Subjects at the time of meeting with the permission of the Chair should be approved.**

Proposed by: Mr. D. A. Pawar, Mrs. S. Y. Patil

Seconded by: Prin. Mr. B. B. Pawar

The resolution was unanimously passed.

As there was no other business for discussion the meeting ended with vote of thanks to the chair.

Mr. D. A. Pawar

**IQAC Co-ordinator**  
Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli



I/c. Prin. Mr. B. B. Pawar  
**I/c. Principal**  
Arts and Commerce College, Kadepur,  
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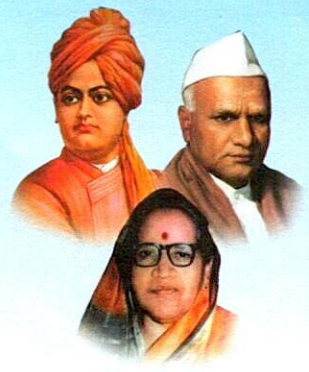
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**Internal Quality Assurance Cell (IQAC)**

**Action Taken Report**

**Action Taken Report on the First IQAC Meeting Held on Wednesday, 03<sup>rd</sup> August, 2022**

Sr. No	Resolution	Action Taken
1.1	Review of minutes of the Previous IQAC Meeting	The previous IQAC meeting was read by Mr. D. A. Pawar, Director, IQAC and approved by the Chair.
1.2	IQAC approved the application for the second cycle of NAAC in the month of December, 2022, IIQA and SSR.	The College IQAC applied to NAAC for Second Cycle by submitting IIQA 13 <sup>th</sup> December, 2022, SSR on 14 <sup>th</sup> February, 2023.
1.3.	Academic calendar was approved for the preparation of academic calendar for the academic year 2022-23 and suggested that it should be uploaded on college website	The academic calendar for 2022-23 was prepared and it was uploaded on College website
1.4	IQAC approved for preparation of calendar for CIE system and implementation without jamming academic calendar	CIE Calendar was prepared and implemented successfully during the academic year
1.5	IQAC approved subjects at the time of meeting with the permission of the Chair.	The College has developed well equipped and all supported facilities IQAC Room of the college

Mr. D. A. Pawar

**IQAC Co-ordinator**  
Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli



I/c. Prin. Dr. B.B. Pawar

**I/c. Principal**  
Arts and Commerce College, Kadepur,  
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Estd. June 1984



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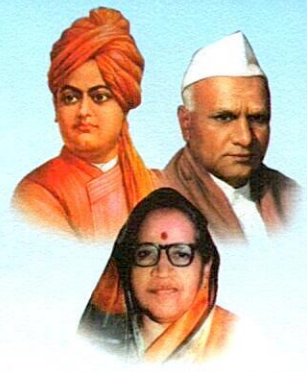
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Date 06/12/2022

**MEETING NOTICE**

All members of the Internal Quality Assurance Cell are hereby informed that the **second** meeting of IQAC is convened on Friday, 09/12/2022 at 11.00 am in the Principal's Cabin. So, all the respected members are requested to attend the meeting to discuss the following agenda for the excellence of the college.

**AGENDA OF THE MEETING**

- 2.1 Review of minutes of the previous IQAC Meeting.
- 2.2 To discuss and planning to organize One Day Workshop on preparation of SSR.
- 2.3 To discuss on the Institutional Distinctiveness of the College.
- 2.4 Discussion and planning to start the writing of SSR draft
- 2.5 Drafting of a preparatory plan of execution for the cycle third NAAC of the College.
- 2.6 Preparations for conducting the incoming semester examinations begin of first week of January 2023.
- 2.7 Any other business with the permission of the chairperson

**IQAC Committee (2022-23)**

Sr. No	Name of the IQAC Member	Designation	Sign
1	I/c Prin. Dr. B. B. Pawar	President	
2	Dr. D. B. Thorbole	Coordinator	
3	Mr. D. A. Honmane	Member (Teacher Representative)	
4	Mr. D. A. Pawar	Member (Teacher Representative)	
5	Mrs. S. Y. Patil	Member (Teacher Representative)	
6	Mrs. A. G. Pote	Member (Teacher Representative)	
7	Dr. J. U. Dixit	Member (Teacher Representative)	
8	Mr. Sangramsinh Deshmukh (Bhau)	Member (Industrialist Representative)	
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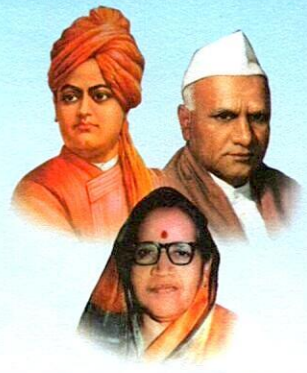
Dr. D. B. Thorbole

**IQAC Co-ordinator**  
Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli



I/c Prin. Mr. B. B. Pawar  
**I/c. Principal**  
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**Internal Quality Assurance Cell (IQAC)****Minutes of IQAC Meeting**

The **Second** Meeting of IQAC was held on Friday 09/12/2022 at 11.00.am in the principal's cabin. The following IQAC members were present for the second meeting of IQAC.

Sr. No	Name of the IQAC Member	Designation	Sign
1	I/c Prin. Dr. B. B. Pawar	President	
2	Dr. D. B. Thorbole	Coordinator	
3	Mr. D. A. Honmane	Member (Teacher Representative)	
4	Mr. D. A. Pawar	Member (Teacher Representative)	
5	Mrs. S. Y. Patil	Member (Teacher Representative)	
6	Mrs. A. G. Pote	Member (Teacher Representative)	
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9	Prin. Dr. R.V. Shejwal	Member (Management Representative)	
10	Adv. Manoj Inamdar	Member (Alumni Representative)	
11	Mr. K. S. Ghadage	Member (Student Representative)	

Dr. D. B. Thorbole welcomed all members of the Committee and explained the importance of IQAC decisions in the functioning of the College. The Chairperson Dr. B .B. Pawar, then requested all the members for open house discussion on academic excellence.

**The following issues were discussed in the meeting.**

**2.1 Review of minutes of the previous IQAC Meeting.**

The Minutes of the IQAC meeting held on Wednesday, 03 August, 2022 were read out by Dr. D. B. Thorbole.

**Resolution: The minutes of the meeting of IQAC held on Wednesday, 03 August, 2022 should be confirmed.**

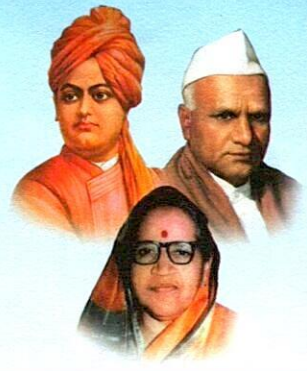
Proposed by: Dr. D. B. Thorbole

Seconded by: Mr. D. A. Honmane

The resolution was unanimously passed.







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**2.2 To discuss and planning to organize one day workshop on preparation of SSR.**

The IQAC Coordinator Dr. D. B. Thorbole informed to the committee, it should be conducted a One Day Workshop on How to Prepare of SSR as part of the pre-planned work of NAAC.

**Resolution: It was resolved that one day workshop on how to prepare SSR would be conducted within a short period of time to save time and work.**

Proposed by: Dr. D. B. Thorbole

Seconded by: Mr. D. A. Pawar

The resolution was unanimously passed.

**2.3 To discuss on the Institutional Distinctiveness of the College.**

The IQAC Coordinator Dr. D. B. Thorbole informed to the IQAC Committee that, the IQAC is going to mention "Nation Building through NSS" as an Institutional Distinctiveness in the third cycle of NAAC. It is strength of the College in the last many years. We are confident that with the destiny of our nation in the hands of youth, the future of our country is bright," as our NSS Volunteers always came forward to help of society. So, NSS plays a vital role of Nation Development.

**Resolution: It was resolved that Institutional Distinctiveness of the college should be approved for the third cycle of NAAC.**

Proposed by: Dr. D. B. Thorbole

Seconded by: Mrs. S. Y. Patil

The resolution was unanimously passed.

**2.4 Discussion and planning to start the writing of SSR draft.**

The self-study and writing the report should include information about objective and degree programs, general education, resource materials, outcome assessment, prior report information, graduate degree programs, writing the report, first draft, organizing the report, writing process is necessary for the submission to NAAC. The issue is discussed and decision has been taken to draft the SSR as per format

**Resolution: It was resolved that to start the writing of row draft of self-study report should be approved.**

Proposed by: Prin. Dr. B. B. Pawar

Seconded by: Mr. D. A. Pawar

The resolution was unanimously passed.





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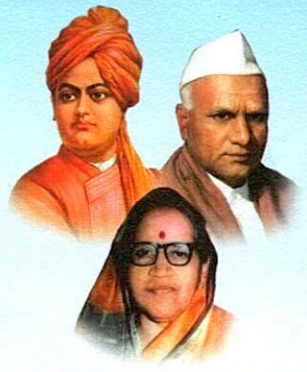
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### 2.5 Drafting of a preparatory plan of execution for the cycle third NAAC of the college.

All the members have proposed and agreed to the formation of different teams involving all the faculty members, who are going to work exclusively on the different NAAC SSR criteria, in the coming months for timely SSR preparation

**Resolution: It was resolved that preparatory work plan for the implementation of Cycle Third NAAC of the College should be approved.**

Proposed by: Prin. Dr. B. B. Pawar

Seconded by: Dr. D. B. Thorbole

The resolution was unanimously passed.

### 2.6 Preparations for conducting the incoming Semester examinations begin of first week of January 2023

In view of the upcoming semester examination in the first week of January 2023, IQAC Coordinator Dr. D. B. Thorbole informed to the exam department, it should be conducted to plan the examination without any disruption in the work of NAAC.

**Resolution: It was resolved that the conduct of the semester examination starting from the first week of January 2023 without any hindrance in the work of NAAC should be approved.**

Proposed by: Dr. D. B. Thorbole

Seconded by: Mrs. S. Y. Patil

The resolution was unanimously passed.

### 2.7 Any other business with the permission of the chairperson.

As there was no other business for discussion the meeting ended with vote of thanks to the chair.

  
Dr. D. B. Thorbole

**IQAC Co-ordinator**  
Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli





**I/c. Prin. Mr. B. B. Pawar**  
**I/c. Principal**  
Arts and Commerce College, Kadepur,  
Tal. Kadegaon, Dist. Sangli



Estd. June 1984

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Shri Swami Vivekanand Shikshan Sanstha, Kolhapur's

आर्ट्स अँड कॉमर्स कॉलेज, कडेपूर

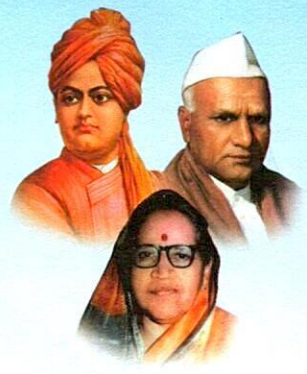
**ARTS AND COMMERCE COLLEGE, KADEPUR**

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Minister of Higher & Tech. Education  
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● SECRETARY ●  
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M.Sc., B.Ed.

● I/C PRINCIPAL ●  
Dr. Bapurao B. Pawar  
M.A., B.Ed., SET, Ph.D.

Ref.No.


Internal Quality Assurance Cell (IQAC)

Date : / / 202

Action Taken Report

Action Taken Report on the second IQAC Meeting Held on Friday, 09<sup>th</sup> December, 2022

Sr. No	Resolution	Action Taken
2. 1	Review of minutes of the Previous IQAC Meeting	The previous IQAC meeting was read by Dr. D. B. Thorbole, IQAC Coordinator, and approved by the Chair.
2. 2	IQAC approved to organize one day workshop on how to prepare SSR in last week of December 2022	The IQAC Committee was organized One Day Workshop on SSR preparation for all stakeholders on 4th January, 2023.
2. 3.	The IQAC approved Institutional Distinctiveness of the college as a Nation building through NSS for the third cycle of NAAC.	One Institutional Distinctiveness of the College was prepared for third cycle of NAAC and it was uploaded on College website.
2. 4	The IQAC approved that to start the writing of row draft of self-study report immediately.	The IQAC Coordinator completed rough draft of SSR before filing IIQA
2. 5	The IQAC gave the instructions to the concerned for the work of NAAC specific criteria-wise and suggested to carry out all the related works of NAAC within stipulated time period.	With the help of all the stakeholders in the college, the NAAC SSR writing and documentation work was successfully completed by the stakeholders within the stipulated time.
2. 6	It was resolved that the conduct of the semester examination starting from the first week of January 2023 without any hindrance in the work of NAAC should be approved.	The examination committee of the college conducted the semester examination of the college successfully without any hindrance in the work of NAAC.

  
Dr. D. B. Thorbole  
IQAC Co-ordinator  
Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli



  
I/c Prin. Dr. B.B. Pawar  
I/c. Principal  
Arts and Commerce College, Kadepur,  
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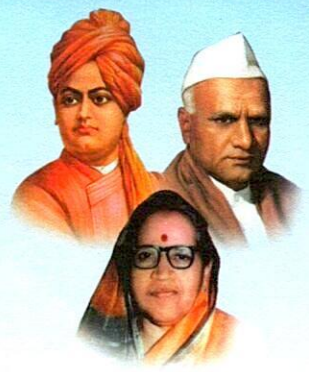
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● I/C PRINCIPAL ●  
Dr. Bapurao B. Pawar  
M.A., B.Ed., SET, Ph.D

Ref.No.

Date : / / 202

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Date 21/03/2023

**MEETING NOTICE**

All members of the Internal Quality Assurance Cell are hereby informed that the **Third meeting** of IQAC is convened on Friday, 24/03/2023 at 11.00 am in the Principal's Cabin. So, all the respected members are requested to attend the meeting to discuss the following agenda for the excellence of the college.

**AGENDA OF THE MEETING**

- 3.1 Review of minutes of the previous IQAC Meeting.
- 3.2. To discuss and planning to organize the Alumni meet.
- 3.3 To organize One Day Workshop on Research Methodology and IPR
- 3.4 Drafting of a preparatory plan for onside visit of NAAC Peer Team
- 3.5 To discuss and preparation for conducting the upcoming semester examination
- 3.6 Any other business with the permission of the chairperson

**IQAC Committee (2022-23)**

Sr. No	Name of the IQAC Member	Designation	Sign
1	I/c Prin. Dr. B. B. Pawar	President	
2	Dr. D. B. Thorbole	Coordinator	
3	Mr. D. A. Honmane	Member (Teacher Representative)	
4	Mr. D. A. Pawar	Member (Teacher Representative)	
5	Mrs. S. Y. Patil	Member (Teacher Representative)	
6	Mrs. A. G. Pote	Member (Teacher Representative)	
7	Dr. J. U. Dixit	Member (Teacher Representative)	
8	Mr. Sangramsinh Deshmukh (Bhau)	Member (Industrialist Representative)	
9	Prin. Dr. R.V. Shejwal	Member (Management Representative)	
10	Adv. Manoj Inamdar	Member (Alumni Representative)	
11	Mr. K. S. Ghadage	Member (Student Representative)	

Dr. D. B. Thorbole  
IQAC Co-ordinator  
Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli



I/c. Prin. Mr. B. B. Pawar  
I/c. Principal  
Arts and Commerce College, Kadepur...  
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Estd. June 1984



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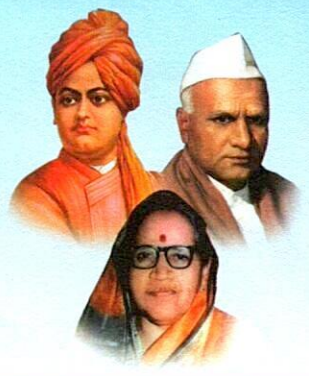
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M.A.

● **SECRETARY** ●  
**Prin. Mrs. Shubhangi Gawade**  
M.Sc., B.Ed.

● **I/C PRINCIPAL** ●  
**Dr. Bapurao B. Pawar**  
M.A., B.Ed., SET, Ph.D

Ref.No.

Date : / / 202

**Internal Quality Assurance Cell (IQAC)**

**Minutes of IQAC Meeting**

The **Third** Meeting of IQAC was held on Friday 24/03/2023 at 11.00. am in the principal's cabin. The following IQAC members were present for the third meeting of IQAC.

Sr. No	Name of the IQAC Member	Designation	Sign
1	I/c Prin. Dr. B. B. Pawar	President	
2	Dr. D. B. Thorbole	Coordinator	
3	Mr. D. A. Honmane	Member (Teacher Representative)	
4	Mr. D. A. Pawar	Member (Teacher Representative)	
5	Mrs. S. Y. Patil	Member (Teacher Representative)	
6	Mrs. A. G. Pote	Member (Teacher Representative)	
7	Dr. J. U. Dixit	Member (Teacher Representative)	
8	Mr. Sangramsinh Deshmukh (Bhau)	Member (Industrialist Representative)	
9	Prin. Dr. R.V. Shejwal	Member (Management Representative)	
10	Adv. Manoj Inamdar	Member (Alumni Representative)	
11	Mr. K. S. Ghadage	Member (Student Representative)	

Dr. D. B. Thorbole welcomed all members of the Committee and explained the importance of IQAC decisions in the functioning of the College. The Chairperson Dr. B .B. Pawar, then requested all the members for open house discussion on academic excellence.

**The following issues were discussed in the meeting.**

**3.1 Review of minutes of the previous IQAC Meeting.**

The Minutes of the IQAC meeting held on Friday, 09 December, 2022 were read out by Dr. D. B. Thorbole.

**Resolution: The minutes of the meeting of IQAC held on Friday, 09 December, 2022 should be confirmed.**

Proposed by: Dr. D. B. Thorbole

Seconded by: Mr. D. A. Honmane

The resolution was unanimously passed.





Estd. June 1984

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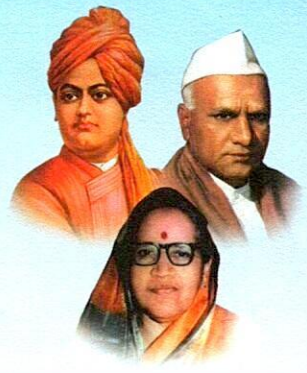
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M.Sc., B.Ed.

● I/C PRINCIPAL ●  
**Dr. Bapurao B. Pawar**  
M.A., B.Ed., SET, Ph.D

Ref.No.

Date : / / 202

### 3.2 To discuss and planning to organize the Alumni meet.

The IQAC Coordinator Dr. D. B. Thorbole informed to the committee, it should be organized Alumni Meet for discussion on various issues of the College development with the alumni.

**Resolution: It was resolved that organizes of alumni meet should be approved.**

Proposed by: Dr. D. B. Thorbole

Seconded by: Mrs. S. Y. Patil

The resolution was unanimously passed.

### 3.3 To organize One Day Workshop on Research Methodology and IPR

The IQAC Coordinator Dr. D. B. Thorbole informed to the IQAC Committee that, two workshop should be organize on "research methodology" and "IPR" for promote the research culture among the faculty.

**Resolution: It was resolved that organizes one day workshop on prescribed topic should be approved.**

Proposed by: Dr. D. B. Thorbole

Seconded by: Dr. J. U. Dixit.

The resolution was unanimously passed.

### 3.4 Drafting of a preparatory plan for onsite visit of NAAC Peer Team

The IQAC Coordinator Dr. D. B. Thorbole informed the Committee that regarding upcoming onsite visit of NAAC Peer Team. The IQAC Cell want to know that which dates/slots would be suitable for all of us for inform to the NAAC pear team visit

**Resolution: It was discussed and resolved that any two dates in June 2023 and one in July 2023 should be approved.**

Proposed by: Prin. Dr. B. B. Pawar

Seconded by: Mr. D. A. Pawar

The resolution was unanimously passed.





Estd. June 1984



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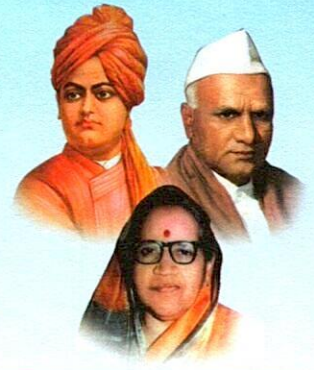
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Dr. Bapurao B. Pawar  
M.A., B.Ed., SET, Ph.D

Ref.No.

Date : / / 202

### 3.5 To discuss and preparation for conducting the upcoming semester examination

In view of the upcoming semester examination in the last week of May 2023, IQAC Coordinator Dr. D. B. Thorbole informed to the exam department, it should be conducted to plan the examination without any disruption in the work of NAAC.

**Resolution:** It was resolved that the conduct of the semester examination starting from the first week of May 2023 without any hindrance in the work of NAAC should be approved.

Proposed by: Dr. D. B. Thorbole

Seconded by: Mrs. S. Y. Patil

The resolution was unanimously passed.

### 2.6 Any other business with the permission of the chairperson.

As there was no other business for discussion the meeting ended with vote of thanks to the chair.

Dr. D. B. Thorbole

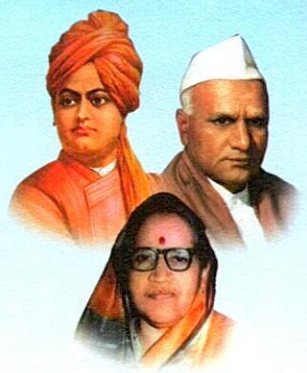
IQAC Co-ordinator  
Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli



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I/c. Principal  
Arts and Commerce College, Kadepur,  
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Ref.No.

Date : / / 202

**Internal Quality Assurance Cell (IQAC)****Action Taken Report****Action Taken Report on the Third IQAC Meeting Held on Friday, 24<sup>th</sup> March, 2023**

Sr. No	Resolution	Action Taken
3.1	Review of minutes of the Previous IQAC Meeting	The previous IQAC meeting was read by Dr. D. B. Thorbole, IQAC Coordinator, and approved by the Chair.
3.2	IQAC approved organization of Alumni Meet in First week of April 2023	The College organized Alumni Meet on 02 <sup>nd</sup> April 2023.
3.3.	IQAC approved to organize one day workshop on Research Methodology and IPR in Third week of April 2023	The IQAC Cell was organized One Day Workshop on Research Methodology on 19 <sup>th</sup> April 2023. Department of Commerce was organized One Day Workshop on IPR on 20 <sup>th</sup> April 2023
3.4	The IQAC approved to inform the dates of onsite visit of NAAC Pear Team	It was informed the three slots/ Dates for onsite visit of NAAC pear team by the IQAC Cell
3.5	It was resolved that the conduct of the semester examination starting from the last week of May 2023 without any hindrance in the work of NAAC should be approved.	The examination committee of the college conducted the semester examination from 25 <sup>th</sup> may 2023 to June 08 <sup>th</sup> , 2023 till date of college successfully without any hindrance in the work of NAAC.

  
Dr. D. B. Thorbole  
IQAC Co-ordinator  
Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli



  
I/c Prin. Dr. B.B. Pawar  
I/c. Principal  
Arts and Commerce College, Kadepur,  
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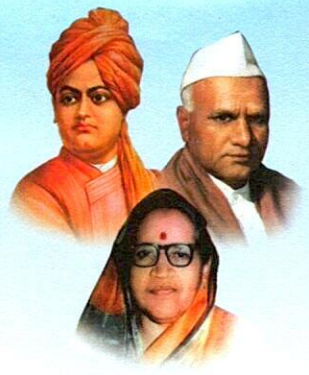
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Date : / / 202

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Date 14/06/2023

**MEETING NOTICE**

All members of the Internal Quality Assurance Cell are hereby informed that the *Fourth* meeting of IQAC is convened on **Saturday, 17/06/2023** at 11.00 am in the Principal's Cabin. So, all the respected members are requested to attend the meeting to discuss the following agenda for the excellence of the college.

**AGENDA OF THE MEETING**

- 4.1. Review of minutes of the previous IQAC Meeting.
- 4.2. To discuss and planning regarding send message to NAAC help desk to know finalized the dates of onsite NAAC peer team visit.
- 4.3. To take review the documentation of the program conducted in the academic year 2022-23
- 4.4. To discuss and plan the admission process of B. A. Part- I for the academic year 2023-24
- 4.5. To discuss and to take review of syllabus completion report
- 4.6. Any other business with the permission of the chairperson

**IQAC Committee (2022-23)**

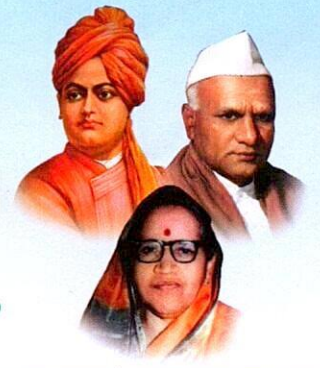
Sr. No	Name of the IQAC Member	Designation	Sign
1	I/c Prin. Dr. B. B. Pawar	President	
2	Dr. D. B. Thorbole	Coordinator	
3	Mr. D. A. Honmane	Member (Teacher Representative)	
4	Mr. D. A. Pawar	Member (Teacher Representative)	
5	Mrs. S. Y. Patil	Member (Teacher Representative)	
6	Mrs. A. G. Pote	Member (Teacher Representative)	
7	Dr. J. U. Dixit	Member (Teacher Representative)	
8	Mr. Sangramsinh Deshmukh (Bhau)	Member (Industrialist Representative)	
9	Prin. Dr. R.V. Shejwal	Member (Management Representative)	
10	Adv. Manoj Inamdar	Member (Alumni Representative)	
11	Mr. K. S. Ghadage	Member (Student Representative)	

Dr. D. B. Thorbole  
IQAC Co-ordinator  
Arts & Commerce College,  
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Mr. Bapurao B. Pawar  
M.A., B.Ed., SET

Ref.No.

Date : / / 202

## Internal Quality Assurance Cell (IQAC)

## Minutes of IQAC Meeting

The *Fourth* Meeting of IQAC was held on *Saturday 17/06/2023* at 11.00. am in the principal's cabin. The following IQAC members were present for the third meeting of IQAC.

Sr. No	Name of the IQAC Member	Designation	Sign
1	I/c Prin. Dr. B. B. Pawar	President	
2	Dr. D. B. Thorbole	Coordinator	
3	Mr. D. A. Honmane	Member (Teacher Representative)	
4	Mr. D. A. Pawar	Member (Teacher Representative)	
5	Mrs. S. Y. Patil	Member (Teacher Representative)	
6	Mrs. A. G. Pote	Member (Teacher Representative)	
7	Dr. J. U. Dixit	Member (Teacher Representative)	
8	Mr. Sangramsinh Deshmukh (Bhau)	Member (Industrialist Representative)	
9	Prin. Dr. R.V. Shejwal	Member (Management Representative)	
10	Adv. Manoj Inamdar	Member (Alumni Representative)	
11	Mr. K. S. Ghadage	Member (Student Representative)	

Dr. D. B. Thorbole welcomed all members of the Committee and explained the importance of IQAC decisions in the functioning of the College. The Chairperson Dr. B .B. Pawar, then requested all the members for open house discussion on academic excellence.

The following issues were discussed in the meeting.

#### 4.1 Review of minutes of the previous IQAC Meeting.

The Minutes of the IQAC meeting held on Friday, 24 March, 2023 were read out by Dr. D. B. Thorbole.

**Resolution:** The minutes of the meeting of IQAC held on Friday, 24 March, 2023 should be confirmed.

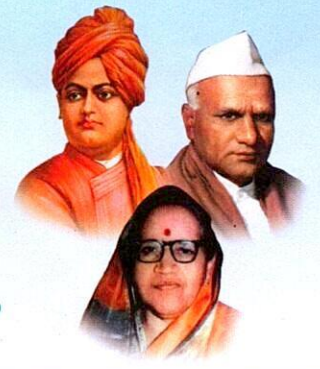
Proposed by: Dr. D. B. Thorbole

Seconded by: Mr. D. A. Honmane

The resolution was unanimously passed.







● FOUNDER ●  
Shikshanmaharshi  
Dr. Bapuji Salunkhe  
Dalitmitra, D.Litt.

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Ref.No.

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4.2. To discuss and planning regarding send message to NAAC help desk to know finalized the dates of onsite NAAC peer team visit.

The IQAC Coordinator Dr. DB Thorbole informed the committee that the message regarding to know the dates of the on-site visit of the peer team should be conveyed to the NAAC office, Bangalore through the NAAC portal.

**Resolution: It was resolved that the sending of the message should be approved.**

Proposed by: Dr. D. B. Thorbole

Seconded by: Mrs. S. Y. Patil

The resolution was unanimously passed.

4.3. To take review the documentation of the program conducted in the academic year 2022-23

IQAC Coordinator Dr. DB Thorbole told the IQAC committee that the documents for the current academic year should be prepared.

**Resolution: It was resolved that all the departments should prepare the documents for the current academic year.**

Proposed by: Dr. D. B. Thorbole

Seconded by: Mr. D. A. Pawar.

The resolution was unanimously passed.

4.4. To discuss and plan about the admission process of B. A. Part- I for the academic year 2023-24

Mr. D. A. Honmane informed the Committee that regarding upcoming academic year's admission process. The admission committee chairman wants to know that which dates/slots would be suitable for all of us for doing admission in holidays

**Resolution: It was Resolved that, for admission of students, every faculty member will be attended for two days to continue admission during June 2023 vacation period.**

Proposed by: Prin. Dr. B. B. Pawar

Seconded by: Mr. D. A. Pawar

The resolution was unanimously passed.





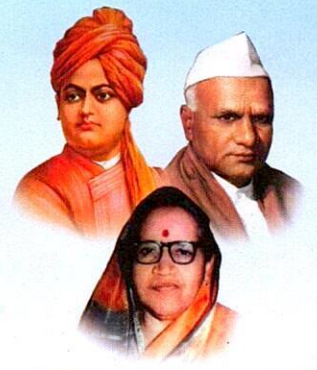
# ARTS AND COMMERCE COLLEGE, KADEPUR

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Affiliated to Shivaji University, Kolhapur ● NAAC Grade B



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M.Sc., B.Ed.

● I/C PRINCIPAL ●  
**Mr. Bapurao B. Pawar**  
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#### 4.5. To discuss and to take review of syllabus completion report

In intention of the collocation of the current semesters syllabus completion report, IQAC Coordinator Dr. D. B. Thorbole informed to the time table committee, it should be collected the syllabus completion report from every faculty.

**Resolution: It was resolved that the collect syllabus completion report of the current semester from the every faculty members should be approved.**

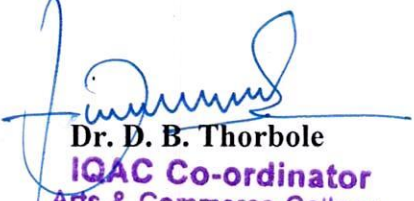
Proposed by: Dr. D. B. Thorbole

Seconded by: Mrs. S. Y. Patil

The resolution was unanimously passed.

#### 4.6 Any other business with the permission of the chairperson.

As there was no other business for discussion the meeting ended with vote of thanks to the chair.

  
**Dr. D. B. Thorbole**  
**IQAC Co-ordinator**  
Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli



  
**I/c. Prin. Mr. B. B. Pawar**  
**I/c. Principal**  
Arts and Commerce College, Kadepur,  
Tal. Kadegaon, Dist. Sangli





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## Internal Quality Assurance Cell (IQAC)

## Action Taken Report

Action Taken Report on the *Forth* IQAC Meeting Held on Saturday, 17<sup>th</sup> June, 2023

Sr. No	Resolution	Action Taken
4.1	Review of minutes of the Previous IQAC Meeting	The previous IQAC meeting was read by Dr. D. B. Thorbole, IQAC Coordinator, and approved by the Chair.
4.2	It was resolved that the sending of the message should be approved.	The College IQAC sent the message to the NAAC Office on 04 <sup>th</sup> July, 2023 to know the onsite visit.
4.3	It was resolved that all the departments should prepare the documents for the current academic year.	It was checked out all departments and Committees files before starting the next academic year by the IQAC Cell.
4.4	It was Resolved that, for admission of students, every faculty member will be attended for two days to continue admission during June 2023 vacation period.	It was successful implementation of the admission process in vacation period of university by the college.
4.5	It was resolved that the collect syllabus completion report of the current semester from the every faculty members should be approved.	It was collected the syllabus completion report from the teaching faculty members.

Dr. D. B. Thorbole

IQAC Co-ordinator

Arts & Commerce College,  
Kadepur, Tal. Kadegaon, Dist. Sangli

I/c. Prin. Dr. B.B. Pawar

I/c. Principal

Arts and Commerce College, Kadepur,  
Tal. Kadegaon, Dist. Sangli