



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Arts & Commerce College, Kadepur
• Name of the Head of the institution	Mr. Bapurao Bhagwanrao Pawar	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	02347247332	
• Mobile No:	9511277911	
• Registered e-mail	acc.kadepur@gmail.com	
• Alternate e-mail	kade97.cl@unishivaji.ac.in	
• Address	Arts & Commerce College, Kadepur, Tal - Kadegaon, Dist. - Sangli 415305	
• City/Town	Kadepur	
• State/UT	Maharashtra	
• Pin Code	415305	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	Grants-in aid	

• Name of the Affiliating University	Shivaji University, Kolhapur				
• Name of the IQAC Coordinator	Mr. Dilip Annaso Pawar				
• Phone No.	02347241327				
• Alternate phone No.	02347247332				
• Mobile	8421948474				
• IQAC e-mail address	acck.iqac@gmail.com				
• Alternate e-mail address	acc.kadepur@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.acckkadepur.com				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.acckkadepur.com/Annual-Calender-2021-22.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	62.20	2004	03/05/2004	02/05/2009
Cycle 2	B	2.13	2013	01/05/2013	04/01/2018
6.Date of Establishment of IQAC	29/09/2010				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Academic Calander prepared and implementated throughout the year		
2. To organise workshop under lead college scheme		
3. Initiatives taken for internal and external academic and adminstrative audit, green audit etc.		
4. To conduct various outreach programs		
5. Timely Submission of AQAR		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
1. Submission of AQAR	AQAR Submitted	
2. Organizing Gender Related Programmes	Organised Gender Related Programmes	
3. Preparing Academic Calendar	Academic Calendar prepared	
4. Continuing Subject Related Courses	Subject Related Courses continued	
5. Participation in NIRF	Not Achieved	
6. Organizing Extension Activities	Extension Activities organized	

13. Whether the AQAR was placed before statutory body?	No
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	26/02/2022

15. Multidisciplinary / interdisciplinary

- The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by the university. A discussion among the faculty members were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. In view of the NEP, affiliating university is preparing new interdisciplinary centers integrating different disciplines. Academic programmes are being redesigned to include Multidisciplinary/Interdisciplinary courses as electives. All programmes are being designed in such a way that students get maximum flexibility to choose elective courses offered. It can be said that the affiliating University is proactively working towards implementation of the suggestions given in the NEP. The College has always strived for a multidisciplinary approach in its academic as well as co-curricular activities. The university CBCS pattern followed by the college allows certain freedom in the choice of subjects. Full choice implied in the CBCS pattern will be offered to students as per university directives as the college has Arts & Commerce programmes. Currently, affiliating Shivaji University, Kolhapur is in process of revision of its curriculum for students admitted in session academic year onwards, in which provision will be made to offer minor degrees in the fields other than the parent discipline.

16.Academic bank of credits (ABC):

The college follows the Choice Based Credit System of the affiliating university wherein all the UG programmes have credit-based syllabi. The scheme per course is four credits. In near future, we plan to register with Academic Bank of Credits (ABC) through National Academic Depository, Ministry of Education, Government of India. The College follows a choice-based credit system prescribed by the affiliating University for all of its programmes.

- Affiliating Shivaji University, Kolhapur is now in the process to pass a resolution related to the ABC in the Academic Council.
- The College will formally register in the ABC portal as soon as the resolution is being approved by the higher academic bodies.
- The College preparedness in the implementation of Academic Bank of Credits depends upon the guidelines of the affiliated University and Higher Education Department of Maharashtra Government.
- For this purpose, a centralised database along with the database of the College is to be established to digitally store the academic credits earned by the students from various courses so that the credits earned by student previously could be forwarded when the student enters into the program again.
- College is trying to enroll our students to online courses through National Schemes like SWAYAM, NPTEL etc., and is considering for the credits earned against elective courses.
- Revision of curriculum has been started for year 2022. These revisions are applicable for students admitted in session 2022-23 and onwards.
- The college is in the process of developing a system for executing ABC in true spirit.

17.Skill development:

In accordance with the National Policy on Skill Development, the college has been imparting skill based short term courses every year with the active participation of the substantial number of students. The range of imparted skills is wide and varied from soft skills to ICT skills. Each department conducts at least one career oriented course related to the concerned subjects.

- The focus is towards integrated knowledge acquisition and upgrading human skills towards creating a new league of employable youth.
- All these steps are marching towards the implementation of NEP in the real sense.

Entrepreneurial activities through workshop programmes on varied skills such as Cake Making etc.. The institution has the designated Vivek Vahini Committee which conducts value education programmes. Short term courses on Personality Development and Human Rights are organized. A course on 'Yoga and meditation' is made compulsory by the affiliation university. The courses are offered through offline and online modes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The stakeholders of the institution make use of three languages- Marathi, Hindi and English. Subjects in Arts and Commerce streams are taught in bilingual mode (English, Hindi and Marathi). However, various difficult concepts and theories are explained in Marathi & Hindi language. There are three language departments which offer UG (3) programmes in English, Marathi and Hindi. Degree courses in Arts stream- Economics, History, Geography and Political Science- are taught in bilingual mode. The institution takes special efforts to preserve Indian culture and traditions through various activities such as Celebration of Traditional Day, various competitions like Mehndi, Rangoli, dance, singing, dramatics, celebration of festivals, Marathi Pandharvada (Marathi Fortnight celebrations), Day celebrations, Annual Social Gathering, through which the institute inculcates our Indian culture and values.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has already transformed from the traditional system to Outcome Based Educational system (OBE). The university frames and prescribes syllabi for all the courses. However, many teachers are involved in the process of update of university curricula to align with the latest knowledge requirements. The university syllabi mention course outcomes. Programme Outcomes, Programme Specific Outcomes and Course Outcomes are identified and displayed on the college website and on notice boards. Pedagogy is designed and used in teaching-learning practices to achieve the learning outcomes. Suitable formative assessment is undertaken to test the achievement and aptitude levels of students. POs, PSOs and COs are calculated on the basis of direct and indirect methods. Activities (seminars, study tours, workshops, etc.) are designed with specific mention of outcomes.

20.Distance education/online education:

Due to Covid-19 pandemic, educational institutions in the country have increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. • Keeping aside the negative impact of lack of face to face learning, online education has broken the geographical barriers creating interaction of experts and students from distant geographies. This College is already prepared, especially during COVID-19 pandemic situations and teaching-learning process through different online modes like Google Meet, Google Classroom, wiseapp, Zoom, WhatsApp etc. • Departments of College have best practice of Departmental Blogs which impart

various video lectures, references, question banks, PPTs, YouTube lectures etc. • The College campus is Wi-Fi enabled and hence no obstacle in online education. • This College is preparing to make available all such type of e-content material prepared by faculty members to all students through online mode to meet the future challenges. • College has successfully imparted content delivery of all its courses in online mode during the Pandemic (COVID-19) and also conducted online examinations successfully by using our own team. Many programmes in Arts and Commerce streams are offered to students. Efforts will be made to provide online education in near future. The college has ICT infrastructure to enhance learning experiences. Software's, websites, apps and open access online applications for conducting classes and testing are used. Blended learning is adopted by many teachers. The institution makes use of online mode for admissions, administration, accounting and communication.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	2
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	351
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File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	168
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File Description	Documents
Data Template	View File

2.3	07
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	23
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	23
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	24
Total number of Classrooms and Seminar halls	

4.2	20522008.77
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	13
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College is consistently working for overall development of students.

Enough care is taken for systematic implementation of prescribed syllabus. Stream wise time-table is finalized. College prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation. Staff attended workshops on revised curriculum which helped faculty to deliver curriculum effectively. At beginning of each semester, faculty prepares teaching plan of concerned syllabus. College conducts unit tests, home assignments, quiz, presemester exam etc. Process is fruitful to improve quality of teaching and learning. Student's seminars, group discussions, orals are conducted to develop the presentation skills of students. Extra lectures are arranged for remedial coaching for slow learners. Teaching aids and ICT resources are used effectively during activities related to syllabus. Guest lectures of experts in various subjects are arranged. Central library subscribes books, journals, e-journals, magazines and periodicals and maintains curriculum. Completion of syllabus is reported to Principal. For advanced learners, the institute arranges co-curricular and extracurricular activities like Guidance for Competitive Examination, Seminars, Quiz, . Internet, Wi Fi facility, LCD Projectors, well equipped and spacious computer laboratory are availed by College for ICT based teaching-learning. Field visits are organized for experiential learning. IQAC monitors overall teaching and learning process through well-planned and documented process and by collecting students' feedback.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

According to exam schedule of affiliated University, College adjusts academic calendar for internal examination. Academic calendar 2021-22 has been prepared well in advance. College follows its academic calendar for conducting internal examinations. Continuous internal evaluation of students is made by conducting home assignments, quiz, surprise tests, unit tests, open book tests are included in academic calendar. Departments prepare teaching plans keeping in mind schedule of internal evaluation. Field visit, internship, study tours, industrial visit and project work is mandatory for some of the courses. College follows structured evaluation pattern. Internal evaluation is carried out by organizing

seminars, tests, projects, orals, group discussions, unit tests, home assignment, project work, field work etc. For B. A. and B. Com. Part III 20marks are allotted for the internal evaluation. Question papers are set by concerned subject teachers on syllabus taught. Record of evaluation of tests is maintained at department level. Marks of internal evaluation are entered online on university portal before given timeline. Each department adheres to planning made by IQAC and Academic Calendar Committee. IQAC takes review of these activities periodically and ensures that they are executed as per schedule. Performance of CIE is communicated to students and parents.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

08

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

08

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

196

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Vision, mission and core values of College speak these crosscutting

issues. Teachers integrate these issues in teaching-learning process.

Gender Issues:

Reservation policies, constitutional provisions for women are covered in Political Science, Sex ratio, child mortality education, water scarcity, drought, flood, pollution, urbanization and modernization and village surveys are practically exhibited through Geography, Gender issues in History, Demographic issues in Economics. Issues of gender equality are best portrayed in poetry, drama and novels of Marathi, Hindi and English

Literature. Celebration of International Women's Day Campaign for Save Girl Child. Beti Bachav Beti Padhavo Women Meet Feminism, Women Entrepreneurship in Fundamentals of Entrepreneurship Development, Modern Management Practices and imbalance of Sex ratio in population are addressed in curriculum. Various activities related to gender issues have been organized by Vivek Vahini, Internal Complaint Committee for Women of College to create awareness among female students about the rights, provisions, facilities, laws and opportunities available for them.

Environment and Sustainability:

Environmental Studies is compulsory subject at B. A. II and B. Com. II level and also some environmental issues included in other subjects. Every student has to submit project on topics related to environmental issues. Tree Plantation. Swacha Bharat Abhiyan.

Human Values:

Curriculum helps to inculcate human values which are covered in curriculum of Sociology, Political Science, Economics, History, Geography, Marathi, Hindi, English and B.Com programs. College conducted One Day Multidisciplinary National Conference on Human Rights.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

04

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.acckadepur.com/feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

840

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

59

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admits students from various socio-economic backgrounds. The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
351	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Arts and Commerce College Kadepur always encourage student-centric learning through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussions, projects, field visits, educational tours, seminars, extension lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, etc.. Beyond the classroom, college gives high importance to all-round development of students through extra-curricular, cocurricular and field based activities. The objective of student centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. Students are taken for study tours to the sites of interest in order to get familiar with the field/natural conditions.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, Whatts App group, Telegram, Zoom and Google classrooms, College website are used as platforms to teach, communicate, provide material and syllabus, make

announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Syllabus and study materials are also made available on the college website and the website of the affiliating university. Student attendance, feedback are also received online from the students and faculty members.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Inter assessments and internal practical tests are conducted at appropriate time with respect to calendar of examinations fixed

by the University of Shivaji. Date sheets and notifications of internal assessment is circulated in classrooms, displayed on notice boards and uploaded on official website of the college. The teachers help students in grasping the correct essence of the questions asked, wherever such an inquiry is raised. If any tabulation error is found or is communicated, necessary corrections are duly made by the concerned and correct information is passed to the university accordingly. Due care and track is mentioned till completion of assignments.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results by the University of Shivaji. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy viz a viz conduct of tests, the concerned teachers wholeheartedly show their concern and attention is given to the student grievances.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination /lab examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

83

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.acckadepur.com/results.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.acckadepur.com/feedback.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

04

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute has organized extension activities for neighborhood community, holistic development, sensitisation of students to social activities. The institute has NSS committee which organizes various events to implement these things. During year 2021-22 college organized following programs,

1. NSS organized Yuva Health mission campaign and vaccination to make student aware about the social issues.

2. International Yoga Day

3. Health Checkup camp

4. College organizes AIDS awareness rally every year to remove the taboo from young minds.

5. Demonstration of Yoga and lecture

6. College encourages student to donate something which doesn't count in money. A drop of blood can save one life. So NSS organized Blood donation Camp.

7. Shivswarajya Day

8. Public well cleaning camp

9. To take students in deep ground level college organized

Crematorium Ground cleaning camp

10. Tree plantation

Through all this activities we tend to improve humanity, leadership quality, secularism, kindness toward the marginal community, tolerance power among the student. The most important thing is to make them better human being.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

305

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

05

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- College has provided adequate physical and academic facilities
- College is well equipped with physical and technology enabled infrastructure
- College has campus area of 2 Acre 3 R and built up area is 2500sq. Foot.
- Main building of College consists of Administrative Office, Library, Study Room, administrative office, well-furnished cabin of Principal, 05 departments with separate cabins, cultural room, ladies common rooms, 1 ICT enabled class rooms with spacious seating arrangements and glass boards and electric fans, staffroom, IQAC room, Computer lab, Exam Dept., Competitive Examinations, NSS Room and playground to support academic and non-academic activities.
- Common LCD projectors with 100 MBPS BSNL Optical Fiber Cable internet connectivity, fans, LED bulbs, tube lights etc.
- Filtered drinking water facility is available.
- For security and safety College has fixed up 14 CCTV cameras. Central Library of College has a spacious room with 19 x 22 feet. College library contains 4620 textbooks, 3638 reference books, 25 National and International Journals
- Library has network resource facility, There are various sections in library viz. new arrival section, periodicals, circulation, photocopying, referral services etc.
- College has its own website, Auditing, Admission software and Exam, Scholarships software of University and Govt.

- College has separate toilet facility for girls and boys students and staff. Principal Cabin has its own toilet.
- There is parking facility for two and four wheelers.
- Separate space for gymkhana with all facility

Detail about ICT

- Computers 14 Laptops 02 LCD Projectors 1Printers 5, with Scanners 03 Xerox Machines 01 Digital Camera 01T.V01 CCTV 14, Bio-metric Machine01,Batteryback-up System, Refrigerator 01.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

? To promote sports and games, College provides most of infrastructural facilities and indoor games such as Carom, Chess, and Yoga etc. ? Playground is 1.5 Acar. And Gymkhana is equipped with all infrastructural facilities necessary for indoor and outdoor games. ? We have plenty of space available on playground for volleyball, Kho-kho, Kabaddi, and various athletic events. ? Indoor space is used for playing indoor games such as Chess and Carom, etc. ? Our Sports unit have track record of participation and winning matches at Zonal, Inter zonal, levels. ? Many of our students have represented in university teams at different levels. ? College provides facilities for sportsmen and players by providing various facilities . It has following facilities: 1. Bench press exercise-I 2. Bench press exercise-III 3. Chin-up exercise 4. Thigh exercise 5. Shoulder exercise 6. Hip exercise 7. Shoulder press exercise 8. Knee exercise 9. Double bar exercise 10. Push up exercise 11. Pulley Exercise 12. Standing Pulley exercise Indoor Games 1) Chess 2) Carom Gymkhana Equipment Number Single Bar 01 Leg press 02 Abdominal sit up 01 Standing sitting twister 01 Push up stand 01

Students have represented at District, University cultural events. ? College has essentially equipped Cultural Cell for students who have genuine interest in artistic activities. ? Students prepare and practice during competitions. Students have participated in cultural

events like Street Play, Elocution, One Act Play, Debating, Spot Photography, ? Essay Writing, Sketching, Group Songs, Vocal and Classical Singing, etc. ? Cultural hall are used for Annual Prize Distribution Program , Cultural competitions and or functions as Students participate in cultural and sports events at University,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

240041

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. BSNL is available for users in college internet (Local Server) Three computer are made available in the Library. 2. Resource available through N-LIST - INFLIBNET in the Library 3. Separate web page available on College Website - www.acckadepur.com 4. In house / remote access to - available through N-LIST INFLIBNET - E-Publication 5. Total number of computer - 01 6. Total number of Printer - 01

7. Internet bandwidth / speed -100 /mbps Library : we are provided all dept. subject books , e-books, general magazines ,research paper . The bibliographic information about the collection is made available through library system.we are access e-books and e-journals through these computers. ? Central library of College was established in 1984, since then library has made consistent progress in terms of collection of books, periodicals, e-resources and services. ? College library has furnished space of 19 X 22=418 sq. feet. Area providing open access facilities which help easy access . ? Study room is available for students during 8.30 am. to 4.00 pm. ? Library has total 12700 text and reference books, 17 Journals, and 3 newspaper ? Library is having active membership of INFLIBNET N-LIST consortia and provides 6000 + e-journals and 320000+ e-books on various subjects having user ID and Password based facility for faculty and students. Electronic Resource Management package for e-journals available through NLIST INFLIBNET.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
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File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

47634

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3.127

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wi-Fi Facilities: The college have wifi facilities . College uses routers of BSNL Optical Fiber Cable with 4G wifi speed on campus. It is used in office library and college computer . **Internet Facility:** The college has one lines of BSNL Optical Fiber Cable internet connection having the speed of 100 mbps and Each computer is connected with the internet connection. Almost all computers are connected to internet.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1023830.45

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For ICT facility maintenance and up-gradation, College appoints the technical staffs. It is the policy of the parent institute to recruit the support staff having mechanical and technical skills of certain kinds.

General measures for optimum utilization

1. Departments and office staff takes care of facilities provided to them.

2. Instructions are displayed for the proper use infrastructure facilities.

3. The technical staff looks after ICT facilities. For major problems, the College has AMC with local service provider.

4. The support staff having technical and mechanical skills looks after day to day maintenance of

infrastructure.

5. Students carefully use major instruments under the supervision of the teaching or non-teaching

faculty.

6. Fire extinguishers are placed at appropriate places and they are replaced periodically. The demos

regarding its use are given to staff and students for its prompt use.

7. For library books and office, document preservation, periodic

paste control is carried out.

8. Electric fittings and wiring are periodically monitored by external experts for replacements and repairing.

9. For maintaining aesthetic value of campus proper landscaping of available free land is carried out by extensive potting practice.

10. For drinking water supply, the College has installed water purifiers and coolers which are maintained by the support staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

08

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

08

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

07

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File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council for every academic year. The selection of the student as a member in this regard is done as per provisions of sections 40 (2)(b) Maharashtra University Act 1994 The activities and functions of the council are monitoring various academic and socio-cultural events, discipline maintenance facilitator, coordination of extracurricular and annual activities, raising fund for social welfare role as volunteers in conference workshop sports etc. There was the development of leadership qualities confidence sense of responsibility and active healthy dialogues are seen after the fruitful initiative. In 2018-19 again the university circulated students council election and necessary preparation were made in the college but again due to technical issues by the letter Shivaji university, Kolhapur dated 14/08/2019. The University canceled the election and plan to implement it in the next academic year

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an alumni association. The alumni association meeting is held every year. At that meeting, various activities for the development of the college are discussed and decisions are taken regarding the implementation of the activities. Alumni provide financial as well as material support to the activities required for the educational development of the college. Alumni who have done remarkable work in various political, social, and administrative fields are duly honored by the college. The main objective of the association is to bring all alumni together and encourage them to contribute to the institute. Most importantly to rejuvenate the love for the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

Overall development through quality education in context of global knowledge society

Mission:

To encourage and insist on 'Excellence' and 'Commitment' on developing initiative, creativity, planning and scientific attitude

and act with wisdom, with information, with concern for duty, with love for learning and with 'an urge to make Arts and Commerce College, Kadepur, a centre with difference' and to be an Indian 'with a difference'.

Objectives:

- To generate employment opportunities for youth by fostering global competencies among.
- To provide a better teaching-learning environment.
- To help them to develop their overall personality by organizing various activities.
- College prepares perspective plan under guidance of Management, IQAC, and Students' Council including academic, infrastructural facilities and extension activities.
- Governance of College is decentralized.
- College organizes various programmes for women empowerment and gender equity.
- Through various activities, value education is imparted.
- College supports and encourages activities of NSS, sports, cultural programmes result into providing a diversity of students with opportunity to achieve excellence.
- College tries to uplift downtrodden and socio-economically deprived students by providing several welfare schemes like scholarships, freeships, Institutional Scholarship, Group Insurance, Student Aid Fund, concession in fees, various awards and prizes, etc.
- College plans and executes academic, administrative and developmental programs in tune with vision and mission.
- Outreach programs and extension activities are organized through NSS and extension e departments which aim at community development inculcating values and promote sense of social responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Shri Swami Vivekanand Shikshan Sanstha, Kolhapur is best examples of decentralization and participative management and

from its establishment adopted policy of it for smooth conduct of management.

- College follows its footprint in its academic and administrative tasks through various committees and practices for decentralization and participative management in governance.
- Important policy-making decisions are taken by committees.
- College is sensitized to latest managerial concepts like strategic planning, teamwork, decision-making and effective implementation.
- Events and programs in College are organized with involvement, cooperation and participation of all stakeholders.
- Principal with support of Heads of Departments and various committees participate in decision-making which creates environment of organizational democracy.
- Administrative powers and responsibilities are distributed to faculties on basis of experience, competence, commitment and aptitude to meet institutional objectives.
- For organization of special events like seminars, conferences, workshops, etc. separate committee supported by sub-committees are formed for successful organization of events.
- Principal supports, directs, guides, motivates and appreciates and decentralizes powers and responsibilities appropriately.
- Case study
- Here is a case study of one day workshop which is an excellent example of decentralization and participative management which works under the work distribution committee, IQAC and principal.
- College has successfully organized one day workshop through decentralization and participative mechanism in the year 2021-22 as per the resolution in IQAC meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Perspective plan document is an important component of College strategy for development and deployment process.
- College has prepared Perspective/Strategic plan 2017-2022 for Academic, Infrastructure and Extension activities setting

benchmarks for future achievements.

- Quality policy is reviewed through Principal's visit and meetings with departments.
- Academic and Administrative Audit by parent institute also helps in achieving its objectives.
- IQAC has reviewed and revised quality policy with help of teaching, non-teaching staff, students, alumni and stakeholders of College.
- College implemented strategic plans successfully out of that promoting research climate and faculty development is one.

Measures have been taken to inculcate quality policy as below:

- Principal motivates faculty to organize National and State level seminars and conferences and to participate and present research work and he guides Librarian to enrich library.
- For faculty development - College provides various programs for up-gradation of faculty.
- Management and Principal encourage faculty members to involve in research.
- Principal and IQAC cell motivate faculty to attend refresher and orientation courses.
- College arranges guest lectures of eminent academicians for faculty and students.
- During the last year 01 workshop and 07 guest lectures of eminent personalities are organized.
- Physical education Department of the Institute has organized the one day workshop under the scheme of 'Lead College activity' on 19th April 2022 on the topic 'Psychological Factors Affecting Sports Performance' 20th, April 2022.
- College has successfully implemented a strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of Maharashtra Govt., which has the responsibility to take care of all

the colleges in the state of Maharashtra. However, the administration of Arts and Commerce College kadepur is the responsibility of the Principal who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through teaching and non-teaching staff. Heads of Departments the Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for co-curricular activities - The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examination, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of the administration of the college conducts process of appointment and service rules effectively.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being the Arts and Commerce College, Kadepur. The Maha Govt. offers the following welfare schemes for all its employees. Summer and winter vacation to both teaching and non-teaching staff. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at the times of need. Maternity (180 days) leave. Provident fund for the employees of the college. Casual leave of 15 days for the employs. The institution also provides facility of credit union where teaching and non-teaching staff can take debt for their need. Under S.U.K. Teaching and non-teaching staff get benefit of Life Insurance policies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for

promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weight age for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. Financial audit of the accounts is an important process and is strictly followed by the Arts and Commerce College, Kadepur. The college undergoes an Internal Audit by Shri Swami Vivekanand Shikshan Sanstha, Kolhapur and external audit conducted by higher education department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

167860

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System (BEAMS). Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under different heading "Local Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC are as under: All the faculty members are encouraged and supported to participate in Workshops and Webinars related to the teacherlearning process and research. Teachers are also supported and encouraged to participate in examination evaluation processes. The poor and needy students are provided with financial aid out of the college local fund and the affiliated university does not charge any examination fee to the orphan and disabled students. The IQAC also provides guidelines, internet access and verification processes for the students to get the post- Matric scholarships The college also provides platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will in the respective stream. College has started new courses in music and catering technology. Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activates of IQAC in this regard are: 1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms:

- a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained.
- b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.
- c. The whole process is being operated through IQAC and no other

faculty member is involved at any stage. 2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis. 3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed. 4. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College is very keen regarding safety and security of the girl

students and women faculties.

College offers admission to needy and economically weaker students.

College has discipline committee for continuous monitoring of the security on campus.

Complaints related to violation of disciplines are reported to concerned staff and placed before Principal and discipline committee members.

College campus is fully covered with sufficient light.

College has Internal Complaints Committee to take necessary action on sensitive issues of girl students.

Internal Complaints Committee is set up as per guidelines.

Entire campus is covered under CCTV cameras.

Footage of CCTV recording is often seen and necessary actions are taken, if any suspicious activity is observed.

Discipline Committee has been assigned campus supervision to maintain discipline.

College has adopted mentor-mentee scheme to solve individual problems of students.

College organizes lectures of eminent personalities to create legal awareness, health and hygiene among the students.

College has a separate ladies room for girl students.

Women Empowerment Cell of College organizes activities associated with counseling of students. Staff members motivate the students to improve their overall personality by participating in various activities and inspire weaker section students to come to main stream of society.

College provide equal opportunity to every students.

All Committees actively work together for making campus secure and safe.

I-card are compulsory for students.

Women Empowerment Cell organizes activities associated with counseling.

Whenever necessary the girls get counseling from women faculty such as personality development.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the ground. The decomposing waste collected from the colleges is given to the neighboring farmers. Farmers makes compost from that decomposing waste and these fertilizers help in increasing agricultural production. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure.

Liquid waste Management: The college has its own drainage system to decompose the liquid waste of college. The college has ensured that there is low percent leakage of waste water. In case if water tanks over flowed the waste water is used to water the plants in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has taken efforts and initiatives to provide inclusive environment to maintain or inculcate tolerance and harmony among students towards cultural, regional, linguistic, communal, socioeconomic and other diversities.

College does not have biased approach towards its stakeholders on basis of communal background.

It follows all rules and regulations issued by Govt. and University regarding reservation policy time to time.

'Traditional Day' is organized to make students aware of different cultures, values and traditions.

Such programs motivate students to think positively over national issue of religion and caste.

It also helps them to build their own personality by putting such idols before them.

College regularly organizes different activities and by arranging experts lectures for inculcating values of tolerance, harmony towards cultural diversities which have positive impact on society's cultural and communal thoughts.

For linguistic harmony, Hindi samaroh on 30th March 2022 and 'Marathi Raj Bhasha Divas' on 28/02/2022 are celebrated to respect different languages.

Central Library organizes book exhibition every year and same is open to stakeholders.

College always takes initiative in organizing cultural programme every year through which

platform is being made available to students for inbuilt art of performance.

This is honest effort to make them aware about Indian cultural diversity.

Students participate in youth festival.

act play etc. College motivates students to participate in community programmes like Seven Day Special Camping Programme of NSS, Balika din. college celebrate Indian constitution day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College is role model of best governance and democracy.

Students, employees, citizens of vicinity respect College for its contribution to social development. College is recognized in vicinity as a 'Center of Social Transformation'.

Motto of the Sanstha is 'Education for Knowledge, Science and Culture'.

Preamble of constitution is displayed at entrance.

Fundamental duties and rights, Citizen's Charter, National Anthem, and Pledge etc. are clearly displayed in campus.

College arranges number of programmes covering freedom of expression through which students can get courage to express.

Code of Conduct for students and teachers are implemented to maintain uniformity and equality. College run NSS unit. To teach moral values and responsibilities as NSS organizes seven day special camping program through which they can understand social problems in better way. They help villagers to uplift their living, cleanliness of village. Lectures on moral ethics and social issues like superstitions eradication, awareness about plantation, constitution of India, law, save baby girl, save water etc., are organized. This live experience helps students' to understand their duties towards society.

College has taken initiative with students to help people affected

by extreme flood in vicinity.

College takes an initiative in tree plantation in nearby villages, organizes health check-up, blood

donation, livestock check-up and eye check-up camps in campus and in adopted village.

All this indicates awareness about constitutional obligations, social duties and responsibilities.

College creates awareness among students and society regarding registration as voters and provides facility for voters' registration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well known for festivals and cultural diversity.

Affiliated university and our parent institution publish and circulate list of national and international commemorative days, events and festivals.

College helps students to relate with cultural heritage and connect with their roots, by inculcating importance of protection, preservation and propagation of Indian culture.

College participates in National Flagship Programmes promoted by Govt.

National, International Days are celebrated with great enthusiasm. College pays tribute to national heroes on Birth and death anniversaries.

College organizes activities on days of national importance to recall contribution of our leaders in building moral and ethical values.

Aims and objectives of celebration are to create motivation and attachment about national personalities and to inculcate significance of national importance and patriotism.

To inculcate principles and philosophy of great Indian thinkers, social reformers and national heroes, College pays tribute and recalls their contribution on birth and death anniversaries.

College organizes lectures of eminent personalities on such occasions to make students aware about their thoughts and contribution for national development.

Event is followed either by lecture, rally or competitions like elocution, singing, wallpaper, and rangoli etc. on these days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice -

Shikshak Vidhyrthyachya Daari

2. Objectives :

- To connect with students and family
- To understand social and economic problems of students.

3. The Context :

A very unique practice conducted by is "Shikshak Vidhyrthyachya Daari" means "A Teacher is at Your Doorstep". SAAD (in Marathi) means to call out/ to appeal. The main objective of this practice is to connect with students' familial, social and economical problems that become the hindrance in their higher education. support to stand within the general education system.

4.The Practice

" Shikshak Vidhyrthyachya Daari "

5.Evidence of Success

Notice , Photo, Student list , Report.

6.Problems Encountered and Resources Required

7.Notes

1. Title :Cleanliness Campaign in Kotawade Cemetery

2. Objectives of the Practice:

To keep the Kadepur cemetery clean for seating and standing of people

To create awareness among native people about environmental issues

To make aware the people and volunteers about the significance of cleanliness of the cemetery

3. The Context:

The Institution has decided to run "Cleanliness Campaign in Kotawade Cemetery" through NSS programme. It was also decided that the NSS volunteers would contribute physically to plant the trees, water the plantation, clean the place, weed the bushes, remove eatables and the objects used while cremation on the College side.

4. The Practice:

"Cleanliness Campaign in Kadepur Cemetery"

5. Evidence of Success:

Notice , Photo, Student list , Report.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional distinctiveness of our college belongs to quality oriented education to drought prone area students. The most of the girl students are deprived of Higher Education and progress because of poverty and lack of educational facilities. Taking into account, the educational need as well as local needs, it is necessary to fix quality education and follow for the coming generations. Arts and Commerce College, Kadepur which has started its functioning in 1984 and since then it is working with the vision of providing quality education to rural students. Our mission is to take continuous efforts to provide quality oriented education all around development

of student's personality through academic, co-curricular and extracurricular activities. Day by day number of students taking admission in the college is increasing due to the healthy and safe atmosphere and quality in education. Special efforts are taken to a sense of social awareness and responsibility in students and they are encouraged to participate in social issues through N.S.S. Sports department of our college also gives training to various students so that they can participate in state and national level Sports. Our college has large playground. It has 200 meters standard track with 4 lanes.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To increase research publication by faculty in UGC notified journals.
2. To organize lead college activities.
3. To invite the guest lectures to deliver a speech on various aspects of life for the overall progress of the students.
4. To increase the number of tree plantation programme on and outside the college campus.
5. It is also planed to submit proposals to university for the organization of workshops based on revised syllabus CBCS.
6. As usual, proposals for organizing lead college activities to be submitted to lead college Arts and Commerce College, Kadepur.
7. Renovation of NAAC Room.
8. To organize Bajaj Finance Certificate training programme for student placement .
9. Automation of library.
10. To submit ICSSR Proposal to organize National Seminar.