Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA'S ARTS AND COMMERCE COLLEGE**
Name of the head of the Institution	**Dr. U. R. Manepatil**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02347241327**
Mobile no.	**9823109024**
Registered Email	**acc.kadepur@gmail.com**
Alternate Email	**kade97.cl@unishivaji.ac.in**
Address	**At. / Post -Kadepur Ta. Kadegaon Dist. Sangli**
City/Town	**Kadepur**
State/UT	**Maharashtra**
Pincode	**415305**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. G. R. Bagwan**
Phone no/Alternate Phone no.	**02347241327**
Mobile no.	**9359736205**
Registered Email	**gulabbagwan38@gmail.com**
Alternate Email	**bapurao.pawar2010@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.acckadepur.com

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.acckadepur.com/Documents/Academic-Calendar.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.13**	**2012**	**05-Jan-2013**	**04-Jan-2018**

6. Date of Establishment of IQAC

21-Jun-2011

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) 8 Publications in various conference proceedings with ISSN / ISBN 2) Academic Calendar and Annual Planning 3) Enhancing Sports facilities 4) Two lead college workshops

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To increase Tree Plantation in the campus	Plantation of more than 60 plants
Organise Cultural competition	Organized Various Cultural Competitions in Vivekanand Saptaha 12 Jan to 19 Jan
Organise Sports Competition	Organized Various Sports Competitions in Vivekanand Saptaha 12 Jan to 19 Jan

Organise Elocution Competition	Organized A.D. Shroff Memorial Elocution competition with the forum of free enterprise
Organise activity under Lead College	Department of Political Science and Geography
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**03-Feb-2020**
17. Does the Institution have Management Information System ?	**No**

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

This college is affiliated to shivaji university, kolhapur. It implements the curriculum prescribe by the university. The college operates at UG level with keeping in mind our goals and objective that are to makes students employable through holistic education and skill development. The university prepares an academic calendar that specifies the duration of semester, the date of commencement and end of semester. In the beginning of the academic year, separate time tables for arts and commerce are prepared in tune with changes of syllabus made by university. According to the time table, curriculum and workload, teachers prepare the teaching plan and implement it. College procures required number of text books and reference books in the central library. for the effective implementation of curriculum teachers refer text book as well as standard reference books prescribe by the university. Along with the latest information available through the online and other resources. The departments organize various activities like preparation of wall paper, field projects etc. Along with lecture method faculty make use of seminars, group discussion, unit test, surprise test to keep the students abreast with cross cutting issues by relating them to their respective subjects. In this academic year five faculty members participated in workshops on revised syllabus of shivaji university, kolhapur.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill

		Introduction		ability/entreprene urship	Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Marathi, Hindi, English, History, Economics, Political Science, Geography, Sociology	25/06/2018
BCom	English, Economics, Accountancy, Insurance, Marketing, Management	25/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Science	108
BCom	Environmental Science	45
BA	Marathi	10
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In the present year feedback forms on curriculum were filled manually by the student and alumni. It is as follows : In this feedback forms usefulness in employment, availability of related material of syllabus in library, syllabus completion in time, its value to gender equity, human value, educational value, environmental awareness etc. It is analyzed and noticed that 52.8 students are mentioned excellent, 37.33 students are mentioned good, 9.86 students are mentioned satisfactory and no one says poor. This analysis of students feedback of curriculum. The analysis of collected forms from alumni is also done. It is as follows : 61.33 alumni mentioned excellent, 35 of alumni mentioned good, 3.66 of alumni mentioned satisfactory and no one mentioned as poor in the feedback form. Suggestions from students : 1. Easy library access, 2. Digital classroom 3. Availability of E-journals. Suggestions from the Alumni : 1. make campus more eco-friendly, 2. clean Class and toilets properly

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Advanced Accountancy, Industrial management	360	143	143
BA	English Hindi Marathi History Economics	480	361	361
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	504	Nill	12	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
33	2	1	Nill	Nill	Nill
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Classroom teachers worked as mentors. They took regular attendance of students and saw to it that no student faces any problem regarding his coming to the college or any other activity. They encourage students to participate in games and extracurricular activities. We involve our students in Gymkhana activities and given them roles to perform. We have AntiRagging Cell which strictly observes that no student is teased or persecuted. Our Sexual Harassment Prohibition Cell takes care that girl students feel safe in the college campus.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
504	12	42 : 1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	12	8	Nill	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	00	Nill	00

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	778	2018-2019	01/04/2019	23/05/2019
BA	388	2018-2019	01/04/2019	23/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is done in the form of periodic tests, seminars and projects given to students. Periodic tests were conducted in two semesters. Third year students were asked to give seminars and project work on the topics taught.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared at the beginning of the academic year. All department activities, Gymkhana activities and administrative activities are organized according to the Academic Calendar. Internal examinations are conducted as the schedule whereas the final examinations are conducted by the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.acckadepur.com/Documents/outcomes-for-weblink.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
778	BCom	Industrial Management	7	7	100
778	BCom	Advance Accountancy	31	28	90.32
388	BA	Economics	26	26	100
388	BA	History	20	20	100
388	BA	Marathi	10	9	90
388	BA	Hindi	11	11	100
388	BA	English	14	12	85.71
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.acckadepur.com/Documents/Students-Satisfaction-Survey-converted%20for%20Weblink.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Economics	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	Nill	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	2
Sociology	2
Marathi	2
Hindi	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	8	1	20

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Govt. Medical College and Hospital, Miraj	2	17
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Mahashram Sanskar Shibir	NSS SUK Kolhapur, HTE Govt. of Maha.	Mahashram Sanskar Shibir	5	Nill
International Literacy Day	NSS	International Literacy Day	13	20
Blood donation Camp	NSS and Govt. Medical College and Hospital, Miraj	Blood donation Camp	2	17
Constitution day	NSS	Constitution day	13	13
International yoga day	NSS	International yoga day	14	10
Cemetery Cleanliness	NSS	Cemetery Cleanliness	3	20
Youth voting programmes	NSS and Kadegaon Tehsil	Youth voting programmes	4	77
Tree plantation	NSS	Tree plantation	12	35
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	766164

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
00	Nill	00	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	4328	181003	1	450	4329	181453
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Text Books	7112	362007	281	23150	7393	385157
Journals	16	8025	Nill	Nill	16	8025

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	10	0	1	1	1	3	0	1	0
Added	0	0	0	0	0	0	0	0	0
Total	10	0	1	1	1	3	0	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
941552	953974	6092501	6099669

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are systems for maintaining and utilizing infrastructure such as Library, Administrative Office, NSS,playgrounds, computer labs and classrooms, Ladies Room, Staff Room, Garden etc. As per the Maharashtra University Act our college formed CDC to take proper decisions and implement them for the betterment of the college and welfare of students. For security purpose CCTV cameras are installed in the Campus. When instruments are not in use they are kept in cupboard. We purchase equipment as per the need. Upgradation of electric wiring with suitable cables contributed to the smooth and safe supply of power. Library: Library. Bar code system is adopted. Old books are preserved properly. Reading room remains open from 8.00 a.m. to 3.00 p.m. Fire safety unit is kept. Central Library has a reading room for students and teaching staff separately. Tables and chairs are arranged for students to study in the reading room. CCTV cameras are installed in the library reading room. Sports:

We have 400mtrs.track with 8 lanes Play ground. The playground has Disc throw pit, Javeline throw ground, Shot put throwing pit ground etc. We have Kho Kho grounds, Jumping pits and Kabaddi grounds. So that boys and girls can play separately. We are organize different kinds of sports matches at college level in the Vivekanad Saptah every year from January 12 to January 19. Playground is maintained properly. We allow other colleges and educational institutions, Departments of Government like MSEB, PWD and Divyang Students School etc. to make use of the playground freely. Important task is maintenance of the running track. Maintenance of computer system is done regularly as per requirement. Power back up provided to the computer systems to use them optimally. Internet is provided to computer system. Internet connectivity is always tested. Classrooms: Classrooms are cleaned. Colouring is done as and when required. We have 17 classrooms.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**NIL**	**0**	**0**
Financial Support from Other Sources			
a) National	**Rajarshi Ch. Shahu Maharaj Shikshan Shulk Yojnana, Govt. of India Scholarship**	**53**	**146750**
b)International	**00**	**Nill**	**0**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Slow Learner	**10/07/2018**	**122**	**Arts and Commerce College, Kadepur**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	**Nil**	**Nill**	**Nill**	**Nill**	**Nill**
No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	12	B.Com.	Commerce	S.G.M. Karad and Shivaji university, Kolhapur	M.Com
2019	50	B.A.	English, Marathi, Hindi, Economics, History	S.G.M. Karad and Shivaji university, Kolhapur	M.A.
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Long Jump	College	15
Kabaddi	College	12
Chess	College	13
200 m Running	College	18
100 m Running	College	16
Javelin Throw	College	20
Discus Throw	College	20
shotput	College	15
Wrestling	SUK Zonal	5
Elocution	College	6

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has student council for every academic year. The selection of the student as member in this regard is done as per provisions of sections 40(2)(b) Maharashtra University Act 1994 The activities and functions of the council are monitoring various academic and socio-cultural events, discipline maintenance facilitator, coordination of extracurricular and annual activities, raising fund for social welfare role as volunteers in conference workshop sports etc. There was the development of leadership qualities confidence sense of responsibility and active healthy dialogues are seen after this fruitful initiative. In 2018-19 again the university circulated students council election and necessary preparation were made in the college but again due to technical issues the university cancelled the elections and plan to implement in the next academic year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

150

5.4.3 – Alumni contribution during the year (in Rupees) :

7412

5.4.4 – Meetings/activities organized by Alumni Association :

2 meetings, 1 get together

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Shri Swami Vivekanand Shikshan Sanstha,Kolhapur is our mother institute. Our college is one of the the branches of almost four hundred branches. Decentralization and participative management is done through forming various committees in the beginning of the academic year. The principal is the head of all committees, observes the work of the college through the coordinators of the committees. Each and every committee works with its plan for the whole year and report to the Principal after every program conducted by it. Each committee contains a coordinator and a few faculty as member of committee. The institution actively practices the centralization and the uplift of students

and faculty members. The lead college activity department and its functioning is one of the ideal examples of decentralization, practices and participative management. The coordinator of lead college activity department conducts meeting of all the staff members at the outside of every academic year. All the faculty members and coordinator together planed activities for the year. Four activities are allotted as per budget sanctioned by lead college. The heads of various departments are given full freedom to decide topic of the workshop or seminar under lead college activity, its resource persons, the day to conduct the program etc. in this process, the head of concerned departments and his assistants together planed and organized activity related to the subject. Through this activity, the faculty members take efforts to provide novel knowledge to the students for their upliftment.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our faculty member participated in the curriculum design by attending workshops on curricular design discussion sponsored by university and conducted by affiliated colleges. This academic year university has started CBCS Pattern. It is a new kind of semester pattern. University sponsored workshops on syllabus are organized by the affiliated colleges. Our teachers, whose syllabus has changed , attended these workshops.
Admission of Students	The administration is decentralized through the collaboration of different departments, committees and personal. In the manner of notices, circulars , meetings and personal discussions. The co-ordinators , heads of departments monitors and support service. The office administration is handled by the head clerk through the work distribution among the sub- ordinates as per their designation.
Industry Interaction / Collaboration	nil
Human Resource Management	The college provides various welfare schemes such as, teachers Benevolent Fund, Loan Facility of Cooperative Society, Over Draft Facility of Bank of Maharashtra. Faculty members are motivated to participate in faculty development program, short term course, refresher course and orientation program to enhance their academic skill. Gymkhana and administrative committees are formed where teaching, non-teaching staff and to develop

	academic and co-curricular skill. Students are encouraged to participated in cultural programs, sports competition and other co- curricular activities such as essay and elocution competitions, Rangoli, Mehandee, Keshbhusha competitions etc. to develop their potentials. College miscellany 'Dongarai' is a platform for the budding writers, artists in the college our students are motivated to contribute for the college magazine and the faculty works as a section editor. Students are encouraged and supported to participated in various NSS camps at University, State and National level.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has spacious central library with CCTV installed. There is separate reading room facility form 8.00 am to 3.00 pm is available for the staff. Books and reputed journals are regularly subscribed as per the need and demand. Library collect demands and recommendation from faculty to purchase books, current titles, important journals and other reading material etc. keeping in view the annual budget of library.
Research and Development	Our college has research committee which promotes faculty for research Research is considered an integral and essential part of academic development of the institute. Faculty is always encouraged and motivated for the research. Our faculty members have participated and presented research papers at University, State, National and International journals, UGC care journals and Souvenir. College sanctions duty leaves to the teachers to attend workshops, seminars, conferences, Refresher and Orientation etc.
Teaching and Learning	Teaching and learning is the core of the development of the institution. The Teaching and learning process is mode effective and understandable through group discussion, assigned to students of the last year and second year as a part of internal assessment. Along with conventional method of teaching , lecture method, project based learning, Interactive method.
Examination and Evaluation	College has separate examination committee to conduct college examination of the First year and

University examination of Second and Third year. College has also has separate and confidential SRPD (Secured remote paper Delivery) section. Examination schedule, and question papers are set by the University and examination is conducted by the college. Assessment of the first year, semester I and II, is conducted in the college itself, however results are declared by the University. Some departments conduct internal assessment through Periodic Test, Surprise test, Open book tests and Seminar. Students are given proper guidance and suggestions to improve their performance in the University examination All the work related to examination is done as per the rules and guidelines of the affiliating University. Faculty members participate in the evaluation process as a paper setter, an examiner, a flying squad member and supervisor (External, Internal, Senior and Junior) college has conducted Central Assessment Programme (CAP) OF first year college level Exam.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college uses mobile apps for information and communication. Regular notices are given to the faculty members.
Administration	College office is partially Computerized. Mostly e-mails are used to communicate with the University, UGC and the state government. There is notice display system for students and staff.
Finance and Accounts	Financial transaction are recorded. Tally software is used for accounting. Salary payments to the government offices are made Online.
Student Admission and Support	Student fill up online admission form of the affiliating University. Office uses MAHA DBT portal to fill up various scholarship forms
Examination	SRPD, Secure Remote Paper Delivery System is used to generate question papers form the affiliating University. Seat numbers of the absent students are submitted online to the concerned Examination department. Internal assessment marks and First year

	assessment marks are submitted online. Seating arrangement, junior supervise reports, students hall tickets and results are generated online. Email is used for communication related to examination. CAP data is submitted online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. All types of leaves are granted (Duty leave, Casual Leave, Maternity Leave and Medical Leave) 2. Group Insurance 3. Recommended compensation proposals to the	1. All types of leaves are granted (Duty leave, Casual Leave, Maternity Leave and Medical Leave) 2. Group Insurance 3. Recommended compensation proposals to the	Student Aid fund and Scholarship, Common room for girl students, sports and cultural financial incentives, group insurance coverage

government	government	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution Conduct internal and external financial audits regularly at two levels 1. Institutional level and 2. Authorized Chartered account College receives financial support from different agencies.1. Fees gathered from students admission. 2. Grants from government . 3. Grants from UGC 4. Scholarships for students for internal and external audit details of received amount and its expenses under different heads are made for the available for the audit. First for the Institutional level. Then the same documents are provided to authorized C. A. The audit process completes after the signature of C. A. on the audit statement and certificate

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri. Jamir Lengarekar	7415	To encourage students to the study of competitive examination
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Government Audit	Yes	Parent Institute
Administrative	Yes	Government Audit	Yes	Parent Institute

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

Celebration of Yoga Day, Blood Donation Camp, Blood Detection camp

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Submission of data for AISHE portal 2. Two faculty members are awarded Ph.D. 3. Introduction of CBCS pattern 4. Organisation of University level Lead college workshop

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Political Science for Democracy, Elections and Good Governance (Under Lead College Scheme)	21/02/2019	21/02/2019	21/02/2019	75
2019	Workshop on Geography Water Management (Under Lead College Scheme)	22/02/2019	22/02/2019	22/02/2019	86

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest lecture on Gender Equity	08/03/2019	08/03/2019	18	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill

Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	23/08/2019	15	Youth Voter Register Abhiyan	Arts and Commerce College, Kadepur	77

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
For Administration	01/06/2018	The administrators should provide the effective academics and administrative leadership to the institution, with the follow up of principle of decentralization and participative management. Administrators should look after implementation of e-governance in different areas, with representation of social inclusiveness and strategic utilization funds. Administrators should be loyal and ensure about staff and student welfare, should take care of health and safety. Collège administrators should take utmost effort to develop versatile institution with performing duties, maintenance of educational, ambience and financial transparency. They should keep the interest of institution above the personal.
For Teachers	01/06/2018	A teaching must be well mannered that respect the

			dignity and personal rights, without prejudice of caste, creed, gender and religion teacher should act with honesty and integrity. Teachers should need to analyze needs, conducting educational programme with updated and advanced knowledge followed by evaluation of students. With the following up professional ethics without personal interest, teacher should respect privacy of necessary information. To do all important justice everyone should take care and follow the oath given by Ex-President Late Dr. A.P.J. Abdul Kalam.
For Students	01/06/2018		Students must follow all the rules, regulations and discipline of college. Student should be punctual, attentive in order to gain knowledge with eighty percent attendance for eligibility. The students should respect all teachers, staff, seniors, girls and women. They shouldnt involve in raging acts or any disrespectful behavior in the college. They shouldnt use cell phone in college, read notices displayed on board or sent by social media, follow rules of internal and university examinations strictly, rules regarding library, participate in co-curricular, extra curricular activities as per interest, should take part in eco friendly and green programme to conserve nature.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

International Yoga Day	21/06/2018	21/06/2018	20
Rajarshi Shahu Maharaj Jayanti	26/06/2018	26/06/2018	42
World Population Day	11/07/2018	11/07/2018	56
Dr. Bapuji Salunkhe Punya Smruti Din	08/08/2018	08/08/2018	42
International Literacy Day	08/09/2018	08/09/2018	42
National Unity Day	31/10/2018	31/10/2018	55
Indian Constitution Day	26/11/2018	26/11/2018	35
Dr. B.R. Ambedkar Death Anniversary	06/12/2018	06/12/2018	38
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic Free Campus 2. No vehicle Day 3. Mobile free Campus 4. Initiatives taken for paperless office 5. Tree Plantation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A. Celebration Birth Anniversary of Dr. A.P.J. Abdul Kalam Reading Inspiration Day - Goals or Objectives :-1.To Increase reading interest in students. 2. Reading autobiographies of great persons for the achievement of goals in life. 3. To make acquaintance with the knowledge other than books in syllabus. 4. To get spiritual and true happiness through reading great and old books. Context - It is our tradition to celebrate nation builders, social reformers, great thinkers and great writers, their birth and death anniversary. The soul purpose is to convey their principles, social national contribution as well as work of great literature to the students. We hope that our effort will develop our students as ideal citizens of India and build ethically strong India. Students are unaware about thoughts and work of great leaders. Our great purpose is to provide information about the books written by Dr. A.P.J. Abdul Kalam, who was not only a great scientist but also the popular Ex-President of India as well as well known for his writing. His personality was adorable for students. B. A.D. Shroff Memorial Elocution Competition - Forum of Free Enterprise : The forum of free enterprise is a non political and non partisan organisation started in 1956, to educate public opinion in India on free enterprise and its close relationship with democratic way of life. The forum seeks to stimulate public thinking on vital economic problems through booklets, meetings and other means as befit a democratic society. In recent years the forum has also been focusing on youth with a view to developing good and well informed citizenship. A number of youth activities including elocution contest and leadership training camps are organised every year towards this goal. This forum every year asks to colleges to arrange The A.D. Shroff Memorial Elocution Competition and declares prizes to top three competitors Rs.2500, Rs.1500 and Rs.1000 respectively. Our college organises this competition every year. This academic year the topics are as follows : 1. A Modern Technology for Enhancing Agricultural Productivity 2. Challenges of Moving towards Cashless Economy 3.

Combating Pollution and improving Quality of Life 4. Health Care Mission - Issues and Challenges 5. Skills Development for Employment Growth. The subjects given above are based on current issues by which students realize current issues and need of time. It affords good platform to improve communication skills such as stage daring, importance of modern technology, challenges in front of cashless economy and unemployment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.acckadepur.com/Documents/Institutional-Best-Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional distinctiveness of our college belongs to quality oriented education to drought prone area students. The most of the girl students are deprived of Higher Education and progress because of poverty and lack of educational facilities. Taking into account, the educational need as well as local needs, it is necessary to fix quality education and follow for the coming generations. Arts and Commerce College, Kadepur which has started its functioning in 1984 and since then it is working with the vision of providing quality education to rural students. Our mission is to take continuous efforts to provide quality oriented education all around development of student's personality through academic, co-curricular and extracurricular activities. Day by day number of students taking admission in the college is increasing due to the healthy and safe atmosphere and quality in education. Special efforts are taken to a sense of social awareness and responsibility in students and they are encouraged to participate in social issues through N.S.S. Sports department of our college also gives training to various students so that they can participate in state and national level Sports. Our college has large playground. It has 200 meters standard track with 4 lanes. Faculties are also encouraged to address students on various issues through various lectures. College has provision of books and reading material for competitive examination. Above all no extra charges are taken from any student about anything except the prescribed fees.

Provide the weblink of the institution
http://www.acckadepur.com

8.Future Plans of Actions for Next Academic Year

1. To increase research publication by faculty in UGC notified journals. 2. To organize lead college activities. 3. To invite the guest lectures to diliver a speech on various aspects of life for sthe overall progress of the students. 4. To increase the number of tree plantation programme on and outside the college campus. 5. It is also planed to submit proposals to university for the organization of workshops based on revised syllabi CBCS. 6. As usual, proposals for organizing lead college activities to be submitted to lead college Arts, Science and Commerce College, Ramanandnagar